



February 1, 2012

New Course Policy for Christ the King Students Taking Outreach Courses

With the wonderful increase in the number of students taking courses at STAR Catholic Outreach and the increasing number of students who are opting to take Outreach courses on top of a full timetable at Christ the King, the following policy has been developed and will come into effect immediately.

All students attending Christ the King who wish to take Outreach courses should be aware of the following:

- You must be referred by Mrs. Chyzowski for **each** course that you wish to take at STAR Outreach.
- You must be registered at STAR Catholic Outreach School and have paid your registration fee and textbook deposit (if applicable) before picking up materials or beginning your course.
- You must meet with your Outreach teacher within three days of your referral to discuss your course content and expectations. You will be provided with a timeline for course completion. You need to stick to this timeline.
- Two weeks after you have begun your course, your Outreach teacher will submit a recommendation to Mrs. Chyzowski or Mr. Côté indicating whether you should remain in your course at STAR Outreach. If you have met your deadlines in the first 2 weeks **and** have been in contact with your Outreach teacher, you will be recommended to remain in your course at STAR Outreach. If you have not met your deadlines or have not been in contact with your teacher about your course, you will be recommended to be withdrawn from your Outreach courses and placed in a class at Christ the King. You will no longer have the opportunity to take courses at STAR Catholic Outreach School during the school year.

NEW

We hope that this new policy will allow us to be in better communication with you and will allow you to achieve success in your studies, both at Christ the King and at STAR Catholic Outreach School. Should you have any questions about this policy, please do not hesitate to contact us at the school at 780-980-0955.

Sincerely,

Clare Ganton
Humanities Teacher

Courtney Rebke
Math/Science Teacher

Jacquie Ganton
CTS Teacher

Denis Côté
Principal